

## CASUAL VACANCY POLICY

### AUTHORITY

A Policy of YouX (historically the Adelaide University Union) enacted  
Pursuant to Clause 21 of the AUU Constitution

### POLICY

#### 1. Objectives

1.1. To establish a transparent and equitable procedure for exercising Clause 10 of the Constitution.

#### 2. Definitions

2.1. The definitions in Clause 3 of the AUU Constitution apply to this policy unless specified otherwise below.

#### 3. Interpretation

Interpretation of this policy is within the jurisdiction of the President, pursuant to the authority of Board.

#### 4. Required Resolution by Board

4.1. At the first Ordinary Meeting of the Board, or a Special Meeting of the Board held for the purposes of filling the casual vacancy after a casual vacancy has occurred the Board is required to pass one of the two following motions, as worded:

4.1.1. The board resolves to fill the casual vacancy of a Student Elected Director, left by <Vacating Board Director's Name> with <candidate's name>, who the Executive Officer has confirmed is the person to be appointed in accordance with Section 10 of the AUU Constitution. This appointment is effective immediately.

4.1.2. The Board resolves to not fill the Casual Vacancy left by <Vacating Director's Name>.

4.2. The Board must ensure that there is a minimum of 8 student elected directors at all times, unless there is less than ninety days left on the vacancy to be filled.

4.3. The President must make a recommendation to Board as to which of the resolutions outlined in section 4.1 should be adopted.

4.4. The passage of a casual vacancy resolution must be the first substantive item of business discussed.

#### 5. Procedure for Filling a Casual Vacancy

5.1. No more than seven days after the removal of a Board Director, or notification of Board of a resignation, the EO shall identify the person eligible

to fill the casual vacancy pursuant to the Constitution's requirements for Student Elected Directors. The EO shall notify the President and provide the contact details of the person eligible.

- 5.2. Upon receiving the notification from the EO, the President shall then make all reasonable efforts to contact the new director as soon as possible.
- 5.3. If the person cannot be contacted, or does not accept the position, the EO will inform the President of the next person eligible.

## **6. Induction of a New Director**

If the President intends on recommending that the casual vacancy is filled, then they may conduct a full induction, including issues which are in-camera, prior to the meeting where they will be appointed, once the candidate has signed a non-disclosure agreement.

## **7. Disputes**

Any dispute with regard to the order of board directors to be appointed shall be resolved by the Returning Officer of the most immediate election, or where the Returning Officer is unavailable the Election Tribunal shall resolve the issue.

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## Version Control Table

Version	Author	Date	Changes
V1.0	Executive Officer		Enacted
V2.0	AUU Board	10/2/21	Add Clause 5.4
V3.0	Executive Officer	11/03/21	Delete Clause 5.4