



**Adelaide  
University  
Union**

Adelaide University Union  
Board Meeting Agenda  
August 2021

11-08-2021



## Mission, Vision and Values

### Vision

Our belief is that an educated, engaged and passionate community can change the world for the better.

### Mission

The Union strives to enrich the student experience by ensuring:

- I. that the student voice is heard and valued;
- II. that the full range of student communities is fostered and engaged;
- III. the health, safety and wellbeing of students which allow for development, both individually and collectively.

### Values

Our values lie at the heart of what we do and our commitment to these principles will allow for our individual differences to be overcome.

- Accessible Education

The Union recognises that education is one of the most powerful determinants in a person's life and that it must be accessible for all students regardless of social or economic status.

- Diversity

The Union recognises that within the student community there are many communities defined by gender, ethnicity, faith and economic status, etc. Each community possesses a unique student experience and we value, embrace and promote that diversity.

- Partnership & Community

The Union believes that the University experience will be richer for students if it includes interaction with a broader range of community partners, whether they be social, cultural, sporting, charitable or business.

- Professionalism

The Union recognises that the task of representation requires the highest standards of ethical behaviour, efficacy, and service, as well as management and professional skills all aimed at delivering benefits for students.

- Democracy

The Union is committed to a student organisation governed by the students of the University of Adelaide and seeks to foster and strengthen democratic decision-making processes.



## Adelaide University Union Board Meeting Agenda

For the meeting on 11<sup>th</sup> August 2021

Ingkarni Wardli B18 at 6pm

### **1. Acknowledgment of Traditional Owners and Apologies** **CQ**

*We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

### **2. Declaration of Conflict of Interest** **CQ**

*That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.*

### **3. Minutes of Previous Meeting** **CQ**

#### **Recommendation:**

That the Board accepts the minutes of the meeting of 14<sup>th</sup> July as a true and accurate record.

### **4. AUU Rebranding** **SB**

### **5. AUU President's Report** **CQ**

### **6. SRC President's Report** **OO**

**7. Clubs Committee Chair's Report**

**YL**

**8. Any Other Business**

**9. In-Camera Items**

**CQ**

**10. Close:**

**Next Meeting:**

6pm 8<sup>th</sup> September

**Close of Submissions:**

1<sup>st</sup> September

**Persons Responsible for Agenda Items:**

Chuyue (Angela) Qin (CQ)

Oscar Zi Shao Ong (OO)

Simone Bannister (SB)

Yoong Aun Lai (YL)



## Adelaide University Union Board Meeting Minutes

For the meeting on 14<sup>th</sup> July 2021

Boardroom at 6pm

<b>Present:</b>	
Chuyue (Angela) Qin (President)	Andrew Tickle (Observer)
Isaac Trumble (Vice-President, Student Media Committee Chair)	Grace Atta (Observer)
Stella Woo (Zoom)	
Yoong Aun (Andrew) Lai (Executive, Clubs Committee Chair)	
Oscar Zi Shao Ong (Executive)	
Yi-Ruei (Esther) Hung (Executive)	<b>Apologies:</b>
Billy Zimmermann	
Matt Monti	<b>Absence:</b>
Ivan Jankovic (Zoom)	
Gary Sutherland (Observer)	<b>Minutes Secretary:</b>
Michael Physick (Observer)	Zeyang Wang

*Meeting started at 6:01pm.*

### 1. Acknowledgment of Traditional Owners and Apologies

**CQ**

*We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.*

## 2. Declaration of Conflict of Interest

CQ

*That all directors and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.*

## 3. Minutes of Previous Meeting

CQ

Billy Zimmermann raised that in the minutes, a comment made by Yoong Aun (Andrew) Lai was written in form of an observation and quotations should be used.

### **Recommendation:**

That the Board accepts the minutes of the amended meeting of 12<sup>th</sup> May as a true and accurate record.

**Moved:** Oscar Zi Shao Ong

**Seconded:** Yoong Aun (Andrew) Lai

Item 6 was agreed to be discussed first.

The auditor confirmed that there is no misstatement.

Billy Zimmermann asked about the term “plant”, Gary Sutherland answered that it is for laptops and computers.

Ivan Jankovic asked over Zoom what the 750,000 donation was for. Chuyue (Angela) Qin answered that it was for the Student Support Package last year.

New recommendations were introduced in line with last year’s recommendations. These were moved en bloc.

### **Recommendation:**

That the financial statements and notes as set out on pages 1 to 4 present fairly the company’s financial position as at 31 December 2020 and its performance for the year ended on that date in accordance with the accounting policies outlines in Note 1 to the financial statements.

### **Recommendation:**

That the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

**Recommendation:**

That the directors of the company declare that in the directors' opinion there are reasonable grounds to believe that the entity is able to pay all of its debts, as and when they become due and payable.

**Recommendation:**

That Chuyue (Angela) Qin is authorised to sign the Directors' Declaration for the Financial Report for the year ended 31st December 2020.

**Moved:** Isaac Trumble

**Seconded:** Oscar Zi Shao Ong

Andrew Tickle and Gary Sutherland exited the room at 6:11pm.

Gary Sutherland entered the room at 6:12pm.

**4. AUU President's Report**

**CQ**

Chair was passed to Isaac Trumble at 6:12pm.

Chuyue (Angela) Qin delivered her report.

Billy Zimmermann asked about the infrastructure development plan for the university. Chuyue (Angela) Qin said that it is still a draft plan and will not be rolled out anytime soon.

Chuyue (Angela) Qin informed Billy Zimmermann that Dr. Pepper's price will be raised to \$2.5 across all vending machines.

Chair was passed to Chuyue (Angela) Qin at 6:16pm.

**5. SRC President's Report**

**OO**

Oscar Zi Shao Ong delivered his report.

Billy Zimmermann asked whether sexual disclosure training can be mandatory for all clubs. Oscar Zi Shao Ong said that for now, because of the budget, this is not the case. The list of club will be provided by clubs admin to the university.

Isaac Trumble asked about making the Consent Matter course compulsory. Oscar Zi Shao Ong said that right now only the new students are enrolled automatically but they don't have to finish the course, and he is pushing the university to make sure students complete the course as part of the onboarding tasks.

Billy Zimmermann expressed his opinion on the restructure of the university, and said that losing profession staff is “scary” and the merging of faculty “doesn’t make sense”. He opposes the cuts and reckons students need more support instead of less.

Oscar Zi Shao Ong pointed out that support services such as counselling are SSAF-funded and will not be cut, and he is not sure whether merging faculties is for cutting budget, as there hasn’t been any formal confirmation.

Matt Monti questioned what defines as “unjustifiable cut” in the recent SRC post. Oscar Zi Shao Ong said that it was not worded correctly and any cut that would impact teaching quality is not ok.

Chuyue (Angela) Qin mentioned the recent SASH training and invited all board directors to attend.

## **6. AUU 2020 Financial Audit**

**GS**

This item was discussed at the start of the meeting.

## **7. Any Other Business**

Billy Zimmermann asked about AUU event capacity since the university is returning to full capacity.

Gary Sutherland said that they still have to follow the SA Health guideline with respect to these restrictions.

Billy Zimmermann asked whether there is a reason for clubsland and O’week to be on different week and recommended for them to be on the same week.

## **8. In-Camera Items**

**CQ**

The Board moved in-camera at 6:40pm.

The Board moved ex-camera at 7:21pm.

## **9. Close:**

*The meeting was closed at 7:21pm.*

## **Next Meeting:**

6pm 11<sup>th</sup> August



**Close of Submissions:**

4<sup>th</sup> August

**Persons Responsible for Agenda Items:**

Chuyue (Angela) Qin (CQ)

Oscar Zi Shao Ong (OO)

Gary Sutherland (GS)

**To:** AUU Board  
**Subject:** AUU President's Report  
**Date:** 09/8/2021

## 1. Student Forum & Meeting with the VC

The student forum was hosted on Monday 9<sup>th</sup> August on the proposed organisational sustainability reform. A range of questions from various channels were asked and some background information was provided online (<https://www.adelaide.edu.au/organisational-sustainability/information-for-students>).

I asked a question on the impact of faculty merger on professional staff and hence student experience, especially students studying specific degrees with placement or internship component.

I was quite satisfied with the depth and breadth of information presented in the forum, and I encourage students with doubts on the reform to read the communication by the VC and watch the recording when it is available.

Oscar and I had a meeting with the VC prior to the student forum where the reform was discussed. The VC accepted our suggestions such as releasing some background information online prior to the forum and assuring students of their commitment towards positive student experience. It is good to see the university involving student leaders in this process.

## 2. SASH efforts

- The in-house SASH training is rolling out and I attended the Wednesday one. It was informative and inclusive.
  
- The MATE Bystander training on 28<sup>th</sup> July was cancelled due to CoVID. The next round is on Wednesday 18<sup>th</sup> August and all board directors who have not done it are welcome to come.  
Register with link here:  
<https://www.eventbrite.com.au/e/mate-motivating-action-through-empowerment-tickets-160718823327>
  
- Oscar, Georgia and I attended a national forum unpacking data from the National Student Safety Survey (NSSS). The survey was conducted in 2016 with

students being randomly invited. Another round of survey will be rolled out from September to October this year.

- Oscar and I are undertaking an online self-paced training program provided by Rape & Domestic Violence Services Australia. There is limited position so unfortunately the program cannot be rolled out to all student representatives.

### 3. AUU Rebranding

The consultation company, Nation, provided a presentation with a list of proposed brand names. These are being discussed today.

Yours Sincerely,  
Chuyue (Angela) Qin  
AUU President

**To:** AUU Board  
**Subject:** SRC President's Report  
**Date:** 10/08/2021

TW: sexual assault/harassment (SASH) and inappropriate behaviour.  
Resources and support are available on the Safer Campus Community website: <https://www.adelaide.edu.au/safer-campus-community/>

## 1. Lockdown 3.0

Before the lockdown announcement, I have been dealing with student enquiries regarding the f2f exams arrangement. I have communicated the issue with the university and confirmed that they will proceed as planned. Most events planned in university will be cancelled.

After the lockdown announcement, I have been participated in all IMTG meetings which involves deciding actions moving forward. I participated in all communications sent out to staff and students throughout the lockdown and shaped the universities respond. Other things I've ensured includes:

- Students are now **entitled to replacement exams** if they are impacted by the lockdown announcement
- No medical/nursing students in the ER of Modbury hospital in the time of lockdown
- Return of f2f teaching as soon as first day of post lockdown (other f2f teachings starts Week 2)
- Checked on welfare of students affected by lockdown (those specifically in quarantine)
- Front line services (MLC, Writing Centre, Counselling services etc) back as soon as first day of post lockdown
- Masks be offered in certain circumstances for students

I also advocated for one of the students which initially was denied a replacement exam and the decision is now overturned.

I used the SRC page to disseminate important communications:

1. Security has been encountering International Students making their way to campus not being aware of the campus closure. A reminder if you're in Adelaide: All University campuses are currently closed due to the South Australian lockdown, and you should be adhering to Level 5 restrictions: <https://www.covid-19.sa.gov.au/.../current-activity...> Check your student email for detailed information. If you're not sure about what to do, or want to talk

with someone, please contact us:

<https://international.adelaide.edu.au/contact...>

## 2. COVID-19 Meal Aid

If you are struggling throughout the lockdown and require a hot meal, contact the KhalsaAid team by text or WhatsApp before 2pm and they will deliver a meal to you between 3 - 5pm the same day.

## 3. There's a program of online events + activities from the uni and Adelaide University Union during lockdown. All students welcome to jump in.

I also advertised the payments support available to those who financially impacted by the lockdown. I have asked the university to advertise more to students too, which is now published in student news and international student news.

## 2. Anti-SASH Efforts

I have continued important work in this area. I am running The National Student Safety Survey Campaign, "The National Student Safety Survey is being conducted as part of the Respect. Now. Always. Initiative. The aim of the survey is to measure the prevalence of sexual assault and harassment experiences among university students at Australian universities. It will also measure broader perceptions of safety and views towards student campus life. The findings of the survey will help to measure the extent of these experiences among university students. This in turn will help to understand the context in which these behaviours occur, understand help seeking and reporting behaviours, and inform universities' services and responses for student safety and wellbeing." Angela and I participated the making of the survey and I have started a campaign to promote the survey.

I also note that the previous SH case that I dealt with is actively being progress with the university, with some key issues identified.

## 3. ProctorU Concerns

I have requested a meeting with university on the topic. The Education Officer was invited and participated too.

The university is of the view that only a minority of students are unhappy with ProctorU even though 6% of students didn't turn up (compared to 5% of Wayville). Based on university, a survey was carried out with 1200 students answered, a 40% responses rate. An 85% satisfaction (positive) review of the proctor was given. A 70% positive, 16% neutral, 14 %negative review of the services was given.

I have raised and advocated for the need for transparency around the implementation and issues of ProctorU. I have now been able to ensure a detailed report will be made available to SEC members. I also was able to ensure a detailed FAQ is available to address student concerns.

Several other issues that I've raised:

- Proctor accepting terms and conditions on behalf of students- university admitted fault in the proctor, which was subsequently fired. However, I was able to confirm the T&C that was accepted had already been accepted by the students the first time.
- Long waiting time- university confirmed waiting time not longer than two hours, most students (2/3) who had the issue was because they didn't do the practise test. Others was due to technical issues.
- Photos not removed- university clarified there was miscommunication. They said only the photo of the student with student id will be removed. I now ensured students who are uncomfortable can have their photo removed manually.

Ultimately, I have strongly urged the university to release their decision before the census date and have full transparency of their plans in an event of a lockdown. This was granted subsequently. I will be consulted before the decision is released.

#### 4. University Restructuring

I was able to ensure student consultation will be undertaken when the university considering the options outlined. Angela and I met with the VC and outlined our concerns, including:

- Key support services (counselling, maths learning centre etc)- there won't be any cuts in these area
- High VC pay- VC is open to taking a pay cut and has been taking a pay cut since his tenure, citing he has donated \$500k over his period of being a VC
- Student faculty support wait time- this should remain the same if not better under the current plan
- Student education experience (UniSA is better?)- VC of the view we can do more in this area, committed to work on this
- AUU's SSAF contract- we advocated for it to be funded more and at least 5 years
- ProctorU implementation- we had a long discussion on whether students should be given extra leeway if they submitted their application late too

I am pleased to announce is that one fantastic outcome from our meeting is that **large courses with limited teaching resources will be better supported, with more resources devoted to them** because of the restructure. I have advocated and ensured the university primary goal is to **ensure the students experience are not altered if not better**. Another positive outcome is we are looking at a potentially **higher SSAF allocation percentage and a five year contract!**

A student forum was held because of my advocacy. I have provided my view that the student forum needs to be student led too, which in the university view's it would be better to have it lead by the VC and Bruce. Angela and I both participated in the student forum and raised important questions:

- Students are not convinced why we need to consider faculty mergers, because based on last year's operating income, it is not below 2018 levels. We saw better than expected profits last year with a \$41 million surplus last year too. Answer: Most of that surplus was related to sources of income where we have no discretion on how to use it. Only about \$10 million was actually in the form of discretionary funds, while the rest was in the form of research grants and other non-discretionary sources. There's a difference between a real surplus and an accounting surplus. The unspent research income, which contributed greatly to the \$47 million surplus figure, cannot be diverted to other areas in the university and will be spent eventually.
- What does this mean for the universities ranking? How will this affect students supports, especially faculty based (we are talking about replacement exams, timetables, course enquiries)? Does this affect students education quality? How will student welfare be affected? Although the cuts focuses on the admin staff, they do the behind the scene work to get courses up and running, such as scheduling, student welfare, paperwork and much more. Without specialised people to do this work, does that mean lecturers and tutors will have to take on more of these responsibilities.  
Answer: The faculty restructure involves on how university restructures its own administrative services, doesn't affect students, could mean rather than two signatures needed, but now one needed only.
- Students are saying lecturers are overworked, I understand the casual budget which funds tutors are being cut last year due to the pandemic. I had this conversation with the VC in academic board before, students often value tutorials a lot because of the smaller class size. How is the current plan of the university going to make things better?  
Answer: University acknowledged the issue and talked about issue lies on the reduced funding from government.

## 5. Lectures Quality

Students raised the lack of quality of one of the lectures. I have raised the issue with course coordinator. They are committed to fix the issue. I also raised the issue where lectures went over 1 hour and not recorded.

Offshore students are also calling for zoom sessions made available so they can interact with lecturers live during the f2f sessions.

## 6. Media Interview

The Advertiser reached out regarding the consent course being made compulsory- one of the work I've done with Angela.

## 7. Grades transparency

Psychology students raised the issue of grades transparency. It seems that some courses have the grades locked and invisible to students, making it difficult for students to anticipate and calculate their grades throughout the semester. It also helps with student's development - to see which subject they are good at/bad at. I have raised the issue and the grades are now released.

## 8. International Student Welcome

On behalf of the SRC, I gave a welcome speech to new students during the orientation.

## 9. Student Reps Issue

I have met with the faculty regarding the issue. They were of the view of needing more diverse opinions, thus, rather an election (which they viewed it as a popularity contest), they wanted a random lottery method, which they were quite keen to make the process transparent. I was of the view it needed to be an election, to ensure all students get to elect their reps, to have a fair representation of students views.

## 10. Mature Age Officer Interview

I have led the executive to conduct interview for mature age officer. Only one application was received. Ron Tan is now the Mature Age Officer.



## 11. Student Engagement Committee Meeting

I have raised the issues of ProctorU, Semester Two exams, MACA policy review and university restructure. We were given a presentation by the VC in the meeting.

## 12. Chill N Grill

I have accept the invitation to have a stall in the Chill N Grill event AUU is organising – this is the main event during Mid-Year Orientation where commercial stallholders come on board and AUU supply a BBQ lunch for all students, in addition to entertainment, activities and giveaways. It was delayed due to the lockdown.

## 13. Amendment to the Academic Freedom Policy; Review and Implementation

I have provided feedback on the university policy review. I raised the need to have a better system to ensure abusive behaviour like the verbal and personal attacks on the Women's Officer in the start of the year is avoided.

## 14. AUU Rebranding

I have provided my opinion on the AUU rebranding on behalf of the SRC which endorsed the name change of the AUU.

## 15. UofA App Update

Students raised concerns regarding the new app being hard to use for timetable. I have raised the issue with university.

## 16. MyUni Down

MyUni was not functioning on the night of a Sunday. Although fixed initially, the website then went down again. I was unable raised the issue with technical support (it was 10pm- waited for an hour). I have raised it with Dave from the university as a matter of urgency.

## 17. CISA Catchup

I raised the impact of lockdown on international students of SA and the need for financial support for them. CISA is also working on an antiracism project.

## 18. Masks

I have raised the issue of students might not have access to masks to university due to mask mandated for students on campus. I have now forwarded the issue to AUU and is now being considered by them.

#### 19. Online Lecture Quality

I have started an online form to allow students to raise their concerns regarding online lectures and have followed them up with the respective division.

#### 20. Winter School Grades

There was a delay in release of the grades compared to the website, I raised the issue to the university and it appears to be a technical issue, and is now fixed.

#### 21. Exams Issues

##### COMP SCI 3305 Parallel and Distributed Computing

Students raised that the exam was too hard and biased marking by a tutor. I was told there was a good number of students who received their results recently and failed. I was told there was inconsistent marking and harsh marking.

Yours Sincerely,  
Oscar Zi Shao Ong  
SRC President

**To:** AUU Board  
**Subject:** Clubs Committee Chair's Report  
**Date:** 03/08/2021

### 1. Clubs Training Day

The Clubs Training Day has been rescheduled to Monday 27<sup>th</sup> September 2021 instead of the original date, 15 July, due to the COVID restrictions. The training was rescheduled instead of running through zoom as we think it will allow clubs to make the most out of the training.

### 2. Clubs Meet Up

Clubs Meet Up #3 will be happening on 11<sup>th</sup> August 2021 from 4-6 pm at Rumours. There will be a quiz night with free pizza and drinks provided. Hope this event would provide an opportunity for clubs members to meet others in the community and learn information that are Clubs related.

### 3. Clubs Community Update

Since the last report, 55 minor grants have been received, many of which were for events during the start of semester 2 to welcome students back on campus. It has been highlighted that the events must comply with the South Australian COVID restrictions.

During the most recent clubs committee meeting, there have been 7 clubs provisional registration approved. It is great to see these additions of clubs during the start of the 2<sup>nd</sup> semester and I look forward to their positive impact on our clubs community.

Yours Sincerely,  
Yoong Aun (Andrew) Lai  
Clubs Committee Chair